



Farnham Road Medical Group

Healthcare Assistant x 1

Salary

£12.00-£14.00 per hour

Hours of work

Permanent, 37.50 hours per week
Mon-Fri, 09.00am to 18.30pm.

Job description

Would you like to join our friendly and resolute team of clinicians and non-clinicians at a large NHS general practice based in Slough Berkshire?

We are seeking to appoint one motivated and enthusiastic individuals with excellent customer care experience to join our Clinical and Clinical Administration team within the practice. Healthcare Assistant reports directly to the Clinical Pharmacist and Nurses Lead. We offer, plus your salary good benefits package, as well as the opportunity to work in a supportive and collaborative environment with a diverse committed workforce from different ethnic backgrounds ensuring the quality of our services to our patients are to a high standard.

About the Practice

Farnham Road Medical Group (FRMG) started as one Practice with two sites and has grown over the years into an outstanding group of three training GP practices that are approved by Health Education England. With four clinical sites based in Slough, we now have a team of over 100 people looking after 38,000 patients. The practice is committed to innovation in providing high-quality health care for our patients and a protected working and learning environment for our staff. Our team includes pharmacists, nurses, physician associates, paramedics, MSK practitioners, Mental Health Practitioners, managers, social prescribers, and care coordinators as well as GPs and a large Patient Services team. This resolute team provides an evolving healthcare and medical service to meet the varying needs of our patients and, in turn, provides what we believe is a sustainable model of modern General Practice. We have expanded our expertise and have transformed how we provide medical services to try to ensure we meet the demands of Slough's diverse population.

Our vision is simple: Putting Patients First and providing services that tailor to their needs, which we strive to achieve through brilliant leadership, mentoring, teamwork, communication, problem sharing and solving, support, integrity, fun, training, education, and continued development.

Putting Patients First

Bulger Ward Lama Allen Nanda Tawana Deoray
Sritharan Jiwanji Tailor Pavelin Stringer Gopinath Reen
Registered Address: 301 Farnham Road, Slough, Berkshire, SL2 1HD

About the role

To be an integrated member of the Clinical and Clinical Administration Team of thirty staff within the Practice, supporting the qualified clinicians who work in partnership and our patients by conducting clinical support tasks, infection control tasks, restocking and stock rotation. You would be based at Farnham Road Practice but would be expected to travel to our other three locations within Slough, to perform an efficient clinical support tasks to our patients. The job description, Person specification, and benefit package summary for the role are attached.

What we offer

- Annual leave is twenty-eight holidays including bank holidays with extra 3 days after 5 years continuous service.
- Employment benefits - The Classic Health shield plan Level 2, that enables employees to claim money back on their healthcare costs such as Dental, Optical, Health & Wellbeing and many more.
- Christmas Privileged leave (up to 3 days between Christmas and the new year (outside of contractual leave allowances), at the discretion of the Partners.
- Inclusion to NHS Pension
- A more predictable work-life balance
- Access to a wide range of training and development opportunities
- The opportunity to work in a supportive and collaborative environment with a diverse workforce.
- Free on-site parking at all our sites

Key Responsibilities

- To perform the following tasks safely and efficiently working within agreed protocols.
 - Venepuncture
 - Ear Syringing
 - Removal of sutures and clips
 - ECGs
 - Urine testing
 - Blood pressure measurement and monitoring
 - Follow up dressings
- Assist with setting up for minor surgery procedures including dermatology, IUD insertion, removal, Implanon insertion and removal, and minor operations.
- Give advice on health promotion including new patient health checks for patients with long term conditions.
- Maintain accurate stock records, including liaison with Practice Nurse Team Leads by completing logs of stock.

Your Skills/knowledge

- To have a minimum of 1 year experience in primary care.
- Excellent interpersonal, customer care, and communication skills, with the ability to work independently and as part of a team and perform effectively under pressure.
- Good standard of literacy and numeracy.
- Be initiative-taking with excellent timekeeping.
- Good IT knowledge and exceptional knowledge of Microsoft Package.
- Can build a rapport with our patients from different ethnic backgrounds, always demonstrating empathy.

- Have an awareness of clinical governance and knowledge of patient group directions and associated policy.

Professional Qualifications

Certificate of competence in phlebotomy
GCSE grade A to C in English & Maths

Essential for the Role

- Enhanced DBS check in required.

Why should you apply?

If you are a motivated and experienced Healthcare Assistant with reliance, who is looking for a challenging, rewarding and fulfilling role in primary care, then we would love to hear from you. Please send your CV to [jobs.frmg@nhs.net]

For more information please contact HR.FRMG (FARNHAM ROAD PRACTICE)
frimleyicb.hr.frmg@nhs.net

Application closing date: 8 July 2024

**First Interviews will be held during week commencing 15.07.2024.
Second Interviews will be held during week commencing 22.07.2024.**

